



To submit for Sewer Allocation, please go to Accela Citizen Access:

<https://accela1.cabarruscounty.us/CitizenAccess/>

Follow these steps:

1. Create an Account
2. Log in to your account and select Plan Review
3. Start Plan Review Process
4. Read and accept the General Disclaimer – click **Continue Application**
5. Enter the address for the project location
 - Street Number – only enter the physical number in the FROM box, leave the TO box empty(blank)
 - Street Name – enter the basic street name ex: N. Main Street should be entered as Main
6. Select the correct address for the project location – this locks the address for the remainder of the application

Home **Plan Review** Permits County Enforcement Concord Planning Harrisburg Kannapolis

Q Search

 Start Plan Review Process

Please search and select one work location to see available services.

*****If your project is for Residential Building Permit such as a repair, renovation, addition or accessory structure (pool, shed, detached garage, gazebo, etc), please visit the Cabarrus County Construction Standards Department 65 Church Street S., Suite 280, Concord, NC 28025*****

***For all Rowan County Requests without an address, please contact the Kannapolis Planning Department at 704-920-4375**

***For all Cabarrus County Requests outside of city limits without an address, please contact the Cabarrus County Addressing Department at 704-920-2426**

Enter Work Location

For best results:

* Enter number in one box ("From" or "To") only

* Do not include Street Direction or Street Type (i.e. St, Rd, Dr, etc.)

Hide Map

Use map to select work location

* Street



No.:

401 - To

* Street Name:



LAUREATE

Search

Clear

Select one address(1 items):

Showing 1-1 of 1

Address	Description	City	State	Zip	Parcel	Owner	Action
401 LAUREATE WAY, 192150.00000000, KANNAPOLIS CABARRUS NC 28081	192150.00000000	KANNAPOLIS	NC	28081	56145145560000	CITY OF KANNAPOLIS A NORTH	Select

KANNAPOLIS PLANNING DEPARTMENT / 401 LAUREATE WAY, KANNAPOLIS, NC 28081
(704) 920-4350 / WWW.KANNAPOLISNC.GOV

7. Click Kannapolis Planning
 - Kannapolis Sewer Allocation

- ▼ **Kannapolis Planning**
 - ☐ Kannapolis Appeal
 - ☐ Kannapolis As-Built
 - ☐ Kannapolis Certificate of Nonconformity Adjustment
 - ☐ Kannapolis Conditional Rezoning
 - ☐ Kannapolis Contiguous Annexation
 - ☐ Kannapolis Downtown Architectural Review
 - ☐ Kannapolis Exempt Plat
 - ☐ Kannapolis Final Subdivision Plat
 - ☐ Kannapolis KDO Text Amendment
 - ☐ Kannapolis Minor Plat
 - ☐ Kannapolis Non-contiguous Annexation
 - ☐ Kannapolis Preliminary Plat
 - ☐ Kannapolis Rezoning
 - ☐ Kannapolis Right of Way Closure
 - ☒ **Kannapolis Sewer Allocation**

8. Click **Continue Application**
9. Review the next page and then click **Continue Application**
10. In the Applicant section, click Select from Account and select your information as Applicant
11. Click **Continue Application**
12. In the Detail Information section, you must provide Application Name, General Description, and Detailed Description
13. In the Custom Fields section, you must select the Development Type and fill out the required fields.
14. Click **Continue Application**
15. In the Attachment section, please upload a sketch plan and if applicable, a non-residential scoring matrix. Please refer to the Request for Proposals announcement to see what other information is required for a complete application.
16. Click **Continue Application**
17. Review the next page and then click **Continue Application**
18. Your record number will be issued as **KN-SA-20XX-####** - this record will be available to you for review anytime you log in to your Citizen Access account and go to **My Records**.